

## THE ATELIER APPROACH

Atelier understands that families ask for tutoring help for a variety of reasons and assigns tutors accordingly.

We work with students who:

- Do not understand the subject matter and/or do not have an aptitude for a specific subject.
- Understand what they have learned, but have trouble applying it.
- Are doing well in a subject but want to truly excel.
- Need to “fill in the gaps” created by an extended absence or change of schools.
- Have a learning disability, and require special attention.
- Are home-schooled and/or take online courses.
- Need a hand getting organized and staying on track.
- Simply work better guided patiently one-on-one by an experienced educator.

Atelier pairs students with tutors whose teaching styles and personalities can best motivate them.

Matching the right tutor with your child is of paramount importance to us. Your input is priceless, as nobody knows your child better than you do. We'll spend the necessary time on the phone, or in person, to:

- Discuss your child's needs.
- Learn from you about your child's strengths, habits, fears and interests.
- Share our experience about what works and what doesn't.
- Brainstorm to form a plan of action.

Atelier offers exceptional client service.

- When you contact our office, we will listen carefully to your concerns and help you to determine whether tutoring is right for your child.
- We are available to meet in person for a complimentary in-house call to better understand your child's need.
- We are small enough to know you, your child, and each one of our tutors.
- We are big enough to have a team of tutors with different skills and specialties so we can find the right match for your child.
- We often are able to fulfill last-minute requests for tutoring.
- We submit one invoice per month - no need to write a check at every session.
- We use the latest information technology and it is available to you: we offer round-the-clock access to Atelier's extranet so you can access your child's past and upcoming lessons, your tutor's contact numbers, email, and more.

## PROFESSIONAL EDUCATORS AS TUTORS

Atelier screens and selects only the best tutors.

- We work hard to attract, support and keep the best educators. We regularly interview and screen many tutors, but we retain only those who meet our standards of professionalism, knowledge and empathy.
- Each Atelier tutor represents a unique combination of talent, achievement and enthusiasm. Many tutors are certified professional classroom teachers who hold advanced degrees. Others are not classroom teachers but accomplished experts in their field with a proven record of success in the subject areas they tutor.
- Our ultimate goal is for you to be able to trust the educator who comes to your home. You can expect your tutor to be an honest, reliable, knowledgeable person who is competent, works well with your child and has your goals at heart. This is especially true for working parents who cannot always be present at the tutoring session.

Atelier tutors are exceptional.

- They are experienced and professional tutors; most are credentialed teachers and/or hold advanced degrees.
- They are passionate about their subject and about teaching.
- They are excellent communicators who know how to engage and motivate young minds.
- They are adept at making difficult concepts easy.
- They can personalize each learning session to bring out the best in every student.
- They know what empathy is. They are caring individuals who are able to “stand in the student's shoes”.
- Upon request and with parents' permission, they can work with your child's school teachers to tailor a study plan.

Atelier provides tutors who match your child's personality and preferences.

- We place a premium on recruiting tutors from diverse backgrounds and a variety of different life experiences.
- If for any reason you or your child request a different tutor, Atelier will be happy to make a prompt change. Sometimes it is just a question of “chemistry”.

## SUBJECTS

We offer one-on-one tutoring in a variety of subject areas in the students' homes or another mutually agreeable location.

### Pre-Kindergarten – 5th Grade

Kindergarten Readiness  
Math, Reading, Writing: Enrichment or Remediation  
Special Needs

### English/Humanities

Middle School and High School English  
Essays, Research Papers, Book Reports  
Reading Comprehension  
Grammar and Writing Mechanics  
Creative Writing  
Literature  
Journalism  
AP English Language and Composition, AP English Literature  
SAT Subject Test: English Literature

### History

Ancient History  
US History and AP US History  
European History and AP European History  
World History and AP World History  
SAT Subject Test: US History, World History

### Mathematics

Arithmetic  
Pre-Algebra, Algebra I and II  
Geometry  
Trigonometry  
Pre-Calculus, Calculus, AP Calculus AB and BC  
Statistics and AP Statistics  
SAT Subject Test: Mathematics Levels 1 and 2

### Sciences

Biology and AP Biology  
Chemistry and AP Chemistry  
Physics, AP Physics and Conceptual Physics  
Life Science, Environmental Science and AP Environmental Science  
SAT Subject Test: Biology, Chemistry, Physics

### Languages

Spanish and AP Spanish Language and Literature  
French and AP French Language and Literature  
German and AP German Language  
Italian and AP Italian Language and Culture  
Latin and AP Latin Language and Literature  
Japanese  
Chinese  
ESL  
SAT Subject Test: Spanish, French, German, Italian, Japanese, Latin

## SUBJECTS (cont.)

### Study Skills and Homework Support

Test-taking skills and strategies  
Organizational and study skills: efficient outlining, note-taking, assignment breakdown, time management, goal setting, study habits  
Homework support

### Independent School Admission Services

School selection, application process assistance and interview preparation

### College Admission Services

College application essay assistance and interview preparation

### Miscellaneous

AP Human Geography; AP US Government & Politics; AP Comparative Government & Politics; AP Art History; AP Psychology; AP Computer Science A; AP Computer Science AB; AP Music Theory; AP Macroeconomics; AP Microeconomics.



# atelier | tutors

11811 tennessee avenue  
los angeles, ca 90064  
tel/fax: 310-477-9510  
www.ateliertutors.com  
office@ateliertutors.com

## ABOUT US

Silvana is the founder of Atelier Tutors, Inc.

Atelier was envisioned by educator Silvana Horn in 2000 in response to a growing demand for customized one-on-one academic support targeting each child's individual needs and learning style.

Silvana holds Masters degrees in Education from Loyola Marymount University in Los Angeles and French from Istituto Universitario di Lingue Moderne, Milan, Italy, as well as current California Teaching Credentials. She has taught both Modern and Classical European languages at a few prestigious private schools, including The Archer School for Girls and Brentwood School.

Realizing the advantages of individualized one-on-one instruction, Silvana started Atelier in 2000 to help students master the skills and strategies needed to succeed in today's competitive academic environment.



Silvana's ability to establish a personal rapport with both students and parents has proven invaluable: her personal attention and care to each student's needs and goals guarantee that each student is matched with the right tutor so that the highest results can be achieved.

## FEES AND POLICIES

### Fees

\$85 per hour for grades K-8 (regular academic subjects)  
\$95 per hour for grades 9-12 (regular academic subjects)

Please inquire about our fees for AP level courses and exam prep, SAT Subject Test (SAT II) prep, Private School Admission Services and College Admission Services.



### Cancellation policy

When an appointment is made, time has been set aside from the tutor's day to teach the lesson. Either our office or the tutor must be notified at least 24 hours in advance. Please give us enough notice to avoid a charge.

### Academic honesty policy

We embrace a comprehensive academic honesty policy to ensure the highest standards of personal integrity. Our tutors may provide assistance, but they never do the work for a student, no matter how severe the pressure or time constraints.

## TESTIMONIALS

### Parents:

"Atelier helped me find truly exceptional tutors for my daughter for Math and Chemistry. Not only were the tutors wonderful teachers, but Silvana is very committed and was unusually prompt in turning around our requests, often on very short notice."

*Diane Liebensson, mother of a 12th grader, Mira Costa High School (class of 2007)*

"Atelier tutors are the best, cheerful, warm and understanding of a child's needs. We have used Silvana's tutors several times for different needs and have always been very happy. Silvana knows her clients and provides an experienced tutor with the personality and experience suited to the need of each child. Everyone I have recommended Atelier to loves their child's tutor."

*Mary-Dorothy Line, mother of a 6th grader, PS#1 (class of 2014)*

"I have been using Atelier Tutors for my three children for five years. I have never been disappointed with the quality of tutors that have come to our home. They were all upbeat, knowledgeable, and my kids have always performed better after the help. If any problems arose, the office addressed them rapidly and with dignity. I feel like I can call Silvana and she will always work quickly to find tutors. I have referred friends and they have all been extremely grateful for this fabulous resource! Atelier is truly a gold mine for parents that need any kind of academic help for their children!"

*Michele Rubin, mother of three children, The Archer School for Girls (class of 2007), Beverly Hills High School (class of 2008) and Harvard Westlake (class of 2010)*

"We are so happy with the tutors you have sent us over the years. My daughter looks forward to her reading teachers! At the end of 2nd grade she had a cumulative spelling test: 100 words for the entire school year. She got a 96 on the test! I believe this is due to the heads-up on some of the spelling rules she got during her fun tutoring lessons. Thank you!"

*Helen Zimmelman, mother of a 3rd grader, Village School (class of 2016)*

"Atelier tutors are outstanding. They are knowledgeable educators who know how to assist students so that they are capable of reaching their full potential. Both of my children have had tutoring in college prep math classes. This assistance has given them confidence in math and they consistently earn A's on assessments and in their math classes. My son Zach has a Spanish tutor. Natividad is exceptional. She has helped my son learn Spanish; in fact, he was rewarded with the Most Improved Spanish I student last year. I know that it is Natividad's dedication to her students that helped Zach achieve this goal. I highly recommend Atelier Tutors. They are indeed experts in education."

*Elizabeth Topkis, mother of two 9th graders, The Archer School for Girls and Pacific Hills School (class of 2010)*

"Atelier Tutors has been very professional and committed to my son and me. They were very responsive and quick to getting someone to me right away that was a perfect fit for my then Kindergartener. Now that my son is in First Grade he is at grade level thanks to one of their highly knowledgeable tutors. I cannot thank the tutor and the company enough. My son's confidence in reading and writing has massively improved."

*Erika Lee, mother of a 1st grader, Westwood Charter Elementary School (class of 2019)*

"Cynthia and my son have such a nice relationship. He really enjoys working with her and has made tremendous progress in just a short amount of time."

*Karen M., mother of a 5th grader, Wildwood School (class of 2014)*

"Atelier sent one of the best tutors we've had for AP Chemistry. The young lady was truly devoted to my son's success on the AP Exam, and he earned a "five." She was reliable, flexible in her scheduling, and very knowledgeable. We couldn't have asked for more."

*S.F., mother of a 12th grader, Viewpoint School (class of 2007)*

### Students:

"What I like most about Atelier is no matter how last minute my request is for a tutor, they always send someone who is extremely well qualified, friendly and helpful."

*Stefanie Saperstein, 11th grader, Harvard-Westlake School (class of 2008)*

"I really can't say enough good things about Atelier Tutors. I have always had a tutor that is on time, nice, really works to break down the material, and is always trying to figure out ways that I will grasp the subject matter best. Even when I have called for same day lessons, Atelier has always come through for me. They have amazing tutors and incredible founders. Atelier is truly an agency I can rely on. They follow up after a session, and the few times that I have not entirely "clicked" with a tutor, they have listened to my thoughts, and tried for a better match, successfully every time. In short, they're the best!"

*Mimi Gianopoulos, 12th grader, The Archer School for Girls (class of 2007)*

"Atelier's tutors have helped me overcome challenges that held me back before. Now, I feel more confident with my work."

*A.S., 8th grader, St. Matthew's Parish School (class of 2011)*

"Each tutor that Atelier has provided for me has been great! The tutors are always happy to go beyond the assignments and explain in depth in order for me to better understand important concepts. I would recommend their services to anyone who is in need of a tutor, they have the best! A+ to Atelier Tutors."

*Morgan Kozek, 12th grader, The Archer School for Girls (class of 2007)*



atelier | tutors

## Our commitment to our families

- Professionalism, knowledge, empathy ■
- Tutors of the highest caliber ■
- In-home lessons ■
- Targeted instruction ■
- Flexible scheduling ■
- Ability to fulfill last-minute requests ■
- Exceptional client service ■
- Academic honesty ■
- Full respect of privacy ■